



General terms and conditions for the award of contracts to the chemical workshops

1. Orders to the chemical workshops are always placed via the GöChem system.
2. As a rule, the client will meet with the relevant workshop manager for the clarify technical details.
3. The workshop managers decide on the order in which pending orders are to be processed according to the technical conditions.
4. Processing orders from external institutes within the university is generally possible. Collaboration with workshops from other faculties is encouraged. However, orders from the Faculty of Chemistry take precedence.
5. The university's guidelines only permit the processing of orders from *external clients* (outside the core university) in exceptional cases.
6. For each order, work and machine running times as well as the material usage are recorded.
7. Orders are generally billed quarterly via the GoeChem system. The following costs are charged:
 - a. Material withdrawals according to the actual costs for their procurement.
 - b. Machine costs according to the hourly rates listed in the appendix, which include the costs for consumables, energy and equipment depreciation.
(These costs are only charged for orders outside the Faculty of Chemistry)
 - c. Personnel costs according to the hourly rates of the current university fee schedule (see appendix) (These costs are only charged for orders outside the Faculty of Chemistry)
8. Upon acceptance of the order, a non-binding cost estimate can be provided, but no formal offer can be made.

Management:
Prof. Dr. Götz Eckold

Management Advisor:
Dr. Markus Hold

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Appendix:

1. Personnel costs (as of April 2008)

higher service	83,30 €/h
senior service	61,88 €/h
middle service	51,17 €/h
simple service	40,46 €/h
Apprentices	25,58 €/h

2. Machine costs (as of January 2016)

Waterjet cutting machine Maximator (uni-intern)	24,98 €/h
Waterjet cutting machine (extern)	108,03 €/h
CNC milling machine Spinner VCR 750	18,29 €/h
CNC milling machine Spinner TC32	10,97 €/h
Conventional lathes and milling machines	5,00 €/h
CNC milling machine Hermle U630	9,93 €/h
EDM machine Agie Mondo	5,00 €/h
CNC lathe DMT C 650	18,73 €/h
CNC milling machine Weiler E 35	15,70 €/h
Surface grinding machine Blohm	5,00 €/h
Coordinate measuring machine Mitutoyo (uni-intern)	5,00 €/h
Coordinate measuring machine Mitutoyo (extern)	10,00 €/h
CNC milling machine C 12U	
Plasma cutter (uni-intern)	5,00 €/h
Plasma cutter (extern)	10,00 €/h