

How to apply for approval of external achievements within the master programme 'Developmental, Neural and Behavioral Biology'

The master programme 'Developmental, Neural and Behavioral Biology' offers the option to credit achievements, which have been accomplished outside of the modules listed in the Study and Examination Regulations, as profile or key competence modules. This could be courses taken within study programmes of other universities or additional laboratory practical courses.

Applications have to be filed beforehand. Exemptions are only granted if the courses have been already accomplished before matriculation in the master programme. Please use the advisory service (appointments under studienberatung@biologie.uni-goettinge.de)

Your application has to include following points:

your **name, address, matriculation number, study programme**

a **subject line**: includes the title of your course as to be shown in FlexNow. In case of a laboratory practical course The name of the department/group as well as the institution has to be mentioned

the letter should be **addressed to the examination board** of the master programme

in the following text the **subject, length of time** as well as your **motivation** for this course/project must be depicted. Please explain why this course contributes to your study profile and which qualifications or skills will be attained.

your **signature**

Practical courses in labs not affiliated with the master programme will be supervised by an internal examiner as assigned by the examination board. You are welcome to suggest an examiner if you have already established a contact.

Applications can be send via email to Dr. Kerstin Böse (studienberatung@biologie.uni-goettingen.de) or handed in at the office of studies (Wilhelm-Weber-Str.2). Decisions are usually made within 14 days. Applications may be rejected without statement of reasons, the student applying does not have any right of legal recourse.